

COVID Contingency Plan v2 - Skills for Life Trust

This document will be kept under constant review as infections increase/decrease. As a result, necessary restrictions will be always be lifted as soon as possible.

Risk	Preparation	Response
Pupils/staff test positive	Ensure that staff, parents and pupils are aware of what they need to do in such circumstances by informing them at relevant meetings or by letter or social media instigated by senior management within the school/central service.	Following a lateral flow test positive reading, confirmation should be obtained via a PCR test and isolation should take place until the result is known. In the case of a negative result, the individual may return to school. A positive outcome however, will require a 10 day period of isolation. Those pupils/staff who are isolating, access schooling/teaching/work remotely via Teams.
Pupils/staff hospitalised with COVID	Senior staff are aware of what they need to do in such a circumstance by informing them at relevant meetings.	Seek public health advice by phoning the DfE helpline 0800 046 8687 option 1. It is possible that the illness is more severe hence the action required.
Pupils/staff with COVID symptoms	Ensure that staff, parents and pupils are aware of what they need to do in such circumstances by informing them at relevant meetings or by letter or social media instigated by senior management within the school/central service.	The affected pupil/member of staff will need to isolate and take a PCR test. In the case of a negative result, the individual may return to school/work. A positive outcome however, will require a 10 day period of isolation. Those pupils/staff who are isolating, access schooling/teaching/work remotely via Teams.
Pupils/staff living with people who have tested positive	Ensure that staff, parents and pupils are aware of what they need to do in such circumstances by informing them at relevant meetings or by letter or social media instigated by senior management within the school/central service.	Those who are under the age of 18 years and 6 months and those who have been double vaccinated, are not required to isolate in this circumstance.
Risk	Preparation	Response
Within a 10 day period, 5% of the school population or a significant proportion record positive PCR test	Ensure that staff, parents and pupils are aware of what they need to do in such circumstances	The wearing of masks in communal areas is re-introduced in secondary schools.

results.	by informing them at relevant meetings or by letter or social media instigated by senior management within the school/central service.	Those pupils/staff who are isolating, access schooling/teaching/work remotely via Teams.
Within a 10 day period, 8% of the school population or a significant proportion record positive PCR test results.	Ensure that staff, parents and pupils are aware of what they need to do in such circumstances by informing them at relevant meetings or by letter or social media instigated by senior management within the school/central service.	The wearing of masks in all areas is re-introduced in secondary schools. Those pupils/staff who are isolating, access schooling/teaching/work remotely via Teams.
Within a 10 day period, either 10% of the school population or a small group of pupils/staff who are likely to have mixed closely record positive PCR test results.	Ensure that staff, parents and pupils are aware that at this stage, control measures in addition to masks are likely to be re-introduced such as increased lateral flow testing, testing on site, isolation of groups and the reinforcement of hygiene and ventilation. In addition the following might be affected: educational visits, open days, transition or taster days, parental attendance on site, live performances on site.	Senior staff to contact Public Health for advice - 0800 046 8687 option 1. Also, when this threshold is met, senior staff will need to provide the 8-digit NHS Test and Trace Account ID of the member of staff who tested positive along with co-workers who are close contacts to the Self-Isolate Service Hub.